

MCDOT TDM Plan Administration – **SAMPLE EMPLOYER TDM PLAN**

**Transportation Demand Management Plan**

Employer Name: **MC SAMPLE COMPANY**

Address: **101 Monroe Avenue Rockville 20850**

Fulltime employee number: **25**

Parttime employee number: **5**

Provider: **BKindley**

Title: **OHR Specialist**

Submission date: **12/2/2020 9:31:36 AM**

1. Does your company pay any of the car sharing membership fees or costs for employees? **Yes**  
How much per participant/member (maximum monthly amount)? **20.00**
2. Does your company offer any of the following transit benefits? **Direct - WMATA SmartBenefits / Pre-tax - WMATA SmartBenefits**  
Direct Benefits (WMATA or Other) start year: **2018**  
Direct Benefits (WMATA or Other) number of participants: **12**  
Direct Benefits (WMATA or Other) maximum monthly amount per participant: **135.00**  
Pre-tax Benefits (WMATA or Other) start year: **2018**  
Pre-tax Benefits (WMATA or Other) number of participants: **12**  
Pre-tax Benefits (WMATA or Other) maximum monthly amount per participant: **135.00**
3. Does your company provide free parking? **No**
4. Does your company provide any carpool benefits? **Yes**  
**Preferred carpool parking**  
**Reserved carpool parking**
5. Does your company offer any vanpool benefits? **Yes**  
Vanpool benefits start year? **2018**  
**Number of vanpool benefit participants? 8**  
**Number of vanpool parking spaces? 1**  
**Number of vanpools? 1**

6. Does your company allocate any onsite parking spaces for car sharing vehicles such as Zipcar? : **Yes**  
How many car sharing parking spaces are available? **1**

7. Does your company have a "formal" telework program? Formal means with written guidelines, agreements, etc. **Yes**  
Telework Program Start Year **2018**  
Number of telework participants: **20**

8. If employee parking is subsidized, does your company offer an equal subsidy for transit costs? **Yes**

9. How is information on commuting alternatives (i.e. transit, biking, walking, etc.) distributed to employees? **Information is distributed via company email / Information is posted in the employee break area(s) / Information is disseminated at regular employee meetings / Information is shared via two or more of the above alternatives.**

10. How do you facilitate Bethesda Transportation Solutions (BTS) presentations to employees, HR, and administrative staff? **BTS is invited to periodic office or company meetings / Other: Twice a year BTS conducts lunch time Commuter Information Fairs. BTS is invited to quarterly Health Fair and annual Earth Day events.**

11. How is the Guaranteed Ride Home Program, a free regional program offering emergency rides to those who use alternative modes of transportation, promoted at your company? **Information is posted on our company's website / Information is included on our internal company website for employees**

12. How is the Commuter Survey distributed to employees? **The survey is distributed via company email and a small incentive is provided for survey completion.**

13. How is the information on Metro Access and other services for people with disabilities disseminated (as required by the American Disabilities Act (ADA))? **The information is provided via company email / The information is provided on our company website.**

14. What type of permanent display (e.g., floor stand, rack or bulletin board) do you have for brochures and other information (i.e., bus schedules, transit maps, event flyers, etc.)? **We have a display for transit maps along with brochures in the main lobby / We include the transit maps and other transportation information on our HR website.**

15. Does your company or building provide real time transit information on a monitor in the lobby area, elevators, or other common areas? **Yes**

16. Does your company allow or designate someone to attend the free BTS and/or Montgomery County Commuter Services-sponsored meetings or workshops? **Yes**

17. How have you provided the information on commuting alternatives to new employees? (BTS can provide materials and/or attend your company's orientations) **Information is shared via two or more of the above alternatives / Other: Information provided by BTS is included in our New Employee Orientation Packets.**

18. Does your company provide any bicycle or bike-related benefits? **Yes / Bikeshare membership subsidy**

19. Does your company provide any carpool matching for employees (as a part of the free region-wide matching program)? **Yes**

20. Does your company provide any alternate work schedule to employees? **Yes / We offer compressed work week to employees**

21. Does your company take advantage of the Maryland State Commuter Tax Credit for employers? **Yes**